

## High School SLS/ELL Teacher & AP Coordinator

**Department:** High School

**Status of Hire:** Overseas Direct Hire (ODH) / Local Hire (LH)

**Reports To:** High School Principal

### Objective:

YISS aims to empower all learners with truth seeking skills they require to become creative, collaborative, compassionate citizens. The HS SLS/ELL Teacher in keeping with this mission and vision, aims to have a culture of learning that nurtures all learners, with an appreciation of diversity through differentiated teaching. Ultimately, the objective is to focus English language and/or academic support to high school English Language Learner (ELL) students and to provide academic support to students in the Student Learning Support (SLS) program.

### Qualifications:

- Current and valid special education teaching certificate and/or current ELL teaching certificate (both preferred)
- Bachelor's degree in special education and/or ELL related field (Master's degree preferred)
- Excellent interpersonal and collaboration skills
- Excellent written and verbal communication skills
- Two years of classroom teaching experience preferred
- Prior experience working with students with special needs
- Prior experience teaching English language learners

### Duties and Responsibilities:

Collaborates with HS Principals, Counselors, Director of Teaching & Learning, SLS Coordinator, and High School teachers to carry out the following key student support services:

### Performance Objectives:

- Provide **inclusion and self-contained support** for ELL and/or SLS students as needed. The ELL/SLS teacher will collaborate with the Student Support Team (Principals, Counselors and SLS Coordinator) and classroom teachers to determine the greatest needs for academic support.
- **Identify and assess students** who need English Language instruction. The ELL/SLS teacher will collaborate with the high school leadership team and SLS coordinator to determine incoming students' support and/or language needs.
- Provide **direct student support** through small-group and one-on-one instruction within the student learning support classroom, including study skills.
- Provide **'push-in' inclusion based support** to students and for teachers in differentiating plans for students based on their unique learning profiles so that all students develop an appreciation for diversity.

- As a member of the **Student Support Team (SST)**, **collaboratively** works towards supporting the social, emotional, behavioral, academic and physiological needs of all students in the high school.
- **Collaborate with teachers** to develop and implement:
  - Effective whole group practices.
  - Small group interventions.
  - Individualized learning activities that support learning goals.
  - Individualized accommodations and modifications as needed.
- Develop and maintain **student records, individualized support plans** and provide timely progress reports including reassessing and tracking progress towards exiting programs if appropriate at the end of each school year.
- Be available to observe, assess or **collaborate with outside service providers** to provide interventions and track student progress.
- Participate in regular reviews of programs and assessment criteria in conjunction with the schoolwide SLS/ELL professional learning teams.

#### **Advanced Placement (AP) Coordination:**

- Organizes and supervises student exam registration (e.g. selection of appropriate exams, collection of fees, communication with student and parents regarding registration process and deadlines, etc.) for the purpose of ensuring proper and timely registration.
- Establishes and maintains protocols for AP exam fees, waivers and registration deadlines for the purpose of ensuring the success of the program.
- Communicates with teachers and administrators regarding AP testing schedule and procedures.
- Oversees the logistics of AP examinations (e.g. orders exams; secures, trains, and arranges proctors; prepares testing rooms; and receives and returns exam shipments) for the purpose of maintaining fidelity to AP examination procedure.
- Prepares AP exam data recording, analysis and reporting of results

#### **Other Duties:**

- Serve as a member of the High School Student Support Team and attend regular meetings.
- Serve as a member of the Whole School SLS/ELL Team.
- Collaborate with the HS Principal, SLS Coordinator and Admissions team regarding applications.
- Participate in Grade 8 transitions planning with the Grade 9-10 Counselor.
- Performs other duties as assigned.

*All employees and associates are required to adhere to a Safeguarding Code of Conduct that contains expectations about their relationships with children, social media use, and the use of children's photographs and identifying information.*

#### **Application Process:**

Interested candidates may apply using the website: <https://www.nics.org/accounts/register/>